

## Upper Miramichi Firearms Club Inc. By-Laws

1. The election of officers shall be by ballot and nomination.
2. (a) An audit committee of two (2) may be appointed annually by the president. All other committees shall be appointed annually by the executive.  
  
(b) The president and secretary shall be ex-Officio members of all committees.
3. At least seven (7) days' notice of the time and place appointed for the AGM and or general meetings shall be given by the secretary to each member of the club.
4. (a) Membership dues determined at the annual club meeting.
  - (1) Any person wishing to become a member of the club must be in possession of a valid firearms license, issued in accordance with the Canadian Firearms Act.
  - (2) Should a member's Firearms license be revoked or cancelled for any reason, that member shall have his or her club membership revoked, and must forfeit his or her club membership card.
  - (3) All membership dues paid to the club are neither refundable nor transferrable.  
(b) All renewing members must submit a renewal form with their membership dues to ensure that all member information is up to date. As indicated on the form, by signing, the member acknowledges that they have read the range rules as they are posted and agrees to abide by them while present on the range.
5. The financial year of the club shall close at the end of December of each year.
6. The treasurer shall deposit, from time to time, in such a chartered bank as the executive may direct, all sums of money received on behalf of the club. All disbursements *made by cheque or electronic money transfer are to be made* on the same account, *and must be authorized by two (2) signing officers; president, vice-president, treasurer or secretary. (amended 2022- 11)*
7. (a) It shall be the duty of the match committee to draw up the seasons' program, to post a list of classes and handicaps for the season and to attend to all other duties pertaining to the matches.  
  
(b) The match committee may invite other clubs to participate, from time to time, in our organized matches.

8. **The Chief Range Officer (CRO)** Shall be a UMFCI member in good standing, appointed by the Board, qualified/certified as a Range Safety Officer (RSO) per the training standards of the Royal New Brunswick Rifle Association (RNBRA).
  - a) **Range Safety Officer (RSO)** means - a qualified/certified person having met the training standard of the Royal New Brunswick Rifle Association (RNBRA).
  - b) The Chief Range Officer shall serve as the primary authority over all persons and activities in the courses of fire under his/her control and oversee the safe, efficient, fair, correct and consistent application of the Club's safety rules (under the direct authority of the UMFCI Board of Directors).
  - c) The Chief Range Officer shall maintain a list of all current, qualified/certified Range Safety Officer members for the Club.
  - d) The Chief Range Officer may appoint a qualified/certified Range Safety Officer to act in his/her place to oversee the courses of fire taking place on the range.
  - e) The Chief Range Officer shall serve as the primary contact for the membership, with regards to all things safety-related which occur on the range and will report any/all safety concerns to the UMFCI Board of Directors for resolution.
  - f) In the absence of either the Chief Range Officer or qualified/certified Range Safety Officer, if more than one individual is engaged in casual shooting, a Club member present shall assume the responsibilities of the Range Safety Officer; overseeing the safe, efficient, fair, correct and consistent application of the Club's safety rules for those present. Official competition shooting, must be overseen by either the Chief Range Officer or a qualified/certified Range Safety Officer, under the direct authority of the UMFCI Board of Directors. *(Inserted Nov. 2023)*
9. Junior members shall be 16 years to 18 years of age. Those under 18 years of age to be accompanied by an adult member of the Club.
10. This club shall maintain an insurance policy for the protection of all club members, officers, and guests.
11. The violation of any part of this constitution and or its by-laws, by a club member, may result in that member having his or her membership revoked and forfeiture of his or her club card.
12. The failure of any member of the executive to carry out the duties required of that executive position shall be removed from that position by a majority vote of the remaining executive and the directors.

13. Any violation of the Range Rules by a member or guest, shall result in that member or guest being removed from the range by the Range officer.
14. The disciplinary committee to deal with the above matters shall be made up of the majority of the executive, committee chairpersons and the directors. Their decision shall be final.
15. A request for consideration of an Honorary or Life Membership may be made by a member in good standing, in writing to the executive. Such request is to include the criteria as set out under the constitution and any applicable bylaw or standing rule. The board will evaluate each request and if determined eligible, a member of the board shall place the nomination before the membership at a General Meeting for ratification. Successful nominees will be appointed and suitably recognized.

Revised November 2024 at Boiestown, New Brunswick.

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Al Arseneault  
Vice-President

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Glen Abbott  
President